

# civilian business opportunities

## DESIRED BUSINESS QUALIFICATIONS:

- *Entry-level (NT-2)*: Bachelor's degree in a related career field from an accredited university or one year of specialized experience at the NT-1 level depending upon the career field.
- *Intermediate-level (NT-3)*: Bachelor's degree in a related career field from an accredited university or one year of specialized experience at the NT-2 level depending upon the career field.
- *Journeyman-level (NT-4)*: PhD in a related career field from an accredited university or one year of specialized experience at the NT-3 level depending upon the career field.

## BUSINESS OPPORTUNITIES:

NSWC Crane has a yearly business base of almost \$2 billion with over a billion dollars of funding utilized to provide the Warfighters with the required technical equipment, weapons and systems to execute their mission. The Corporate Ops Department, along with Contracting and Comptroller make up NSWC Crane's Business Services support. These departments provide on-time reliable delivery and a team-focused approach to balancing client compliance with the overarching mission readiness of NSWC Crane to support the Warfighter.

Career Fields Include the Following Disciplines:

## FINANCIAL MANAGEMENT & ACCOUNTING:

Work includes analyzing and recommending costs and benefits of alternative methods of financial management of organization's programs and administrative operations; implementing legal and regulatory controls over approved budgets; and providing advice on effective and efficient methods for the acquisition and use of funds to support the organization's programs and activities.

## CONTRACT & ACQUISITION SPECIALIST

Work in developing contract strategy considering the availability of funds, extent of competition, urgency, production lead time, delivery requirements, need for Government furnished material/property, option requirements and other factors. This job series also reviews specifications and work packages to assure clarity, adequacy and completeness, and advises planning when deficiencies are noted. The incumbent analyzes contractor cost proposals prepares and/or reviews technical advisory reports.

## HEALTH & SAFETY SPECIALISTS:

Plans and directs special occupational health/industrial hygiene studies based upon validated need or detected variance from established standards. Evaluates and analyzes accident frequency, cause data, accident reports, safety survey reports, unit operations, and other activities having a direct impact on accident prevention, and directs countermeasure programs to correct unsafe procedures or conditions.

## HUMAN RESOURCES MANAGEMENT:

Plan and execute human resources planning by providing advice and counsel to managers/supervisors on human resources laws, rules and regulations involving recruitment, benefits, position management and/or compensation.

**INFORMATION TECHNOLOGY:**

Expand your knowledge while working on the cutting edge of information technology security. In this occupation you may supervise, lead or perform duties that pertain to planning, developing, implementing, and maintaining programs, policies and procedures to protect the integrity and confidentiality of systems, networks, and data.

**ENVIRONMENTAL & FACILITIES MANAGEMENT:**

Accomplish long range environmental planning, budgeting and programming activities that impact installations or a region that would affect other states. Review planning and construction documents for environmental considerations as required.

**LOGISTICS MANAGEMENT SPECIALIST:**

In this occupation you may supervise, lead or perform duties concerned with providing logistical support to an assigned organization. Your duties may include planning, coordination or evaluating logistical actions in support of a specific mission. Additional duties may include identifying the specific requirements for money, manpower, material, facilities and services that are needed to support the program and correlate these requirements with program plans to assure that the needed support is provided at the correct time and place. You may also function as the overall manager of the logistical effort.

**BUDGETING & BUSINESS MANAGEMENT:**

Plans, coordinates, and conducts all phases of budget/financial formulation, presentation, justification and execution. Interprets budget policy, manages resources, and forecasts budget trends. Develops current and long-range budgetary requirements in compliance with regulatory directives, translates requirements into resource plans, and ensures resource plans match objectives and directives. Develops current-year execution and long-term spending plans for program budgets.

